
EXPERIENCE

University Preparatory Academy, West Palm Beach, FL

Teacher (5th grade lead) *July 2021 - present*

- Engage students with a variety of innovative methods and technology
- Present material across a variety of platforms
- Flexible work schedule to allow for all students to succeed

Score Academy, Palm Beach Gardens, FL

Teacher (Core classes K-12 and Electives) *August 2017 – July 2021*

- Teach students in small group settings with a variety of innovative methods
- Use technology to implement lessons, correspond with guardians, and record students' grades
- Engage students in interactive lessons that coincide with their IEPs
- Develop alternative teaching techniques that benefit each child and develop skills to their highest potential

Work Comp Associates, North Palm Beach, FL

Customer Service Assistant, Underwriting Assistant *May 2013- August 2017*

- Answered phones, address faxes and emails, log all communication in the central database
- Maintained records online, produce marketing distribution materials, research new prospects
- Was liaison between insureds and carriers, requesting endorsements & submitting payments
- Provided customer support and communicate with each insured to update their policies
- Head of entertainment committee, in charge of office moral and reordering of all supplies

Uceda Institute, West Palm Beach, FL

Language Arts Teacher for ESL adults *August 2012 – August 2013*

- Designed structured lesson plans to stimulate students' minds
- Created a positive learning environment using technology, handouts, and visual aids to promote and develop each student's focus and productivity
- Maintained schedule and grades online and communicate with each student
- Implemented and headed the school's monthly educational special activities program

Grove Park Elementary School, West Palm Beach, FL

Interim Teacher, 4th grade *January 2012 – July 2012*

- Implement behavior and management skills in this Title 1 School
- Use centers and stations to promote independent and critical thinking strategies
- Apply technology and/or manipulatives in every lesson to enable intellectual growth
- Partner with other teachers and staff to ensure students' academic and personal success

Homeschool Teacher, Jupiter Farms, FL

Full Time Homeschool Private Teacher *August 2009 – December 2011*

- Provided exceptional support and guidance for children grades K through 12th
- Maintained open communication with children's guardians
- Home schooled children grades 2-12, created and evaluated portfolios, reported to county

- Introduced techniques and educational activities to aid in focusing and improving grades
- Encouraged study skills, organizational skills, and independence

Birchwood School, Nyack, NY

Teacher

August 2006 – June 2009

- Created lesson plans for 3rd, 4th, and 5th grade students
- Exercised a therapeutic approach to solve any problems and discuss all situations
- Accompanied children to weekly specials and aided in those lessons
- Provided tutoring for 3rd and 4th grade tests including ELA, Social Studies, and Math
- Tutored after school students grades K through high school

Pace University, Westchester and Fairfield Swim Camp, Pleasantville, NY

Co-Director, Swimming and Diving Instructor, Lifeguard

January 2003 – June 2009

- Taught swim lessons to students of all ages and all levels of mental, physical, and developmental capacities
- Created and scheduled daily events for the swim program
- Managed database, payments, and maintained correspondence through all media avenues
- Managed public and customer relation aspects for the Pace Swim Program

SKILLS

Familiar with both PC and MAC
 Proficient in Microsoft Office
 Proficient in Internet Explorer/Firefox/Safari/Chrome
 Whiteboard Technology
 Smartboard Technology

EDUCATION

Pace University, Pleasantville, NY
 School of Education January 2009
 Master of Science in Teaching (MST) in Elementary Education
 G.P.A. 3.77

Pace University, Pleasantville, NY
 Dyson College of Arts and Science May 2005
 Bachelor of Arts in Communications in Media and Art
 Q.P.A. 3.45

Bond University, Gold Coast, Australia
 School of Humanities and Social Sciences Spring Semester 2004

HONORS

Lambda Pi Eta Communications National Honor Society
 Dean's List
 Dean's Honors
 Junior National Honor Society / National Honors Society